

# WARDROBE ASSISTANT (TEMPORARY, SEASONAL)

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Dates: November 15, 2017- November 22 and December 4- December 23, 2017\*

\*Must be available the following dates:  
December 4-10, 13-17, 20-23

Pay: \$2000 (Negotiable based on experience)

## OVERVIEW:

Charlotte Ballet seeks a Wardrobe Assistant for its production of *The Nutcracker* at the Belk Theatre in Charlotte, NC beginning November 15, 2017. The Wardrobe Assistant will work with the Wardrobe Supervisor to organize, pack, load-in and load-out costumes as well as serving as a dresser for all dress rehearsals and performances of the production.

## DUTIES & RESPONSIBILITIES

Work with Wardrobe Supervisor to:

- Load-in/Load-out costumes at theatre,
- Help dancers into & out of costumes before & after rehearsals/performances,
- Facilitate quick-changes during rehearsals & performances,
- Supervise IATSE wardrobe crew members as necessary,
- Maintain and repair costumes as directed,
- Perform other duties as assigned.

## SKILLS

- Strong hand-sewing ability
- Domestic sewing machine and serger experience
- Theatrical repair and alterations experience a plus
- Ability to work well with varying personalities
- Ability to work well with children
- Strong organizational capabilities & attention to detail
- Ability to take instruction well & work independently
- Quick-thinking
- Hair & makeup experience a plus (but not necessary)

## REQUIREMENTS

- High school diploma or equivalent
- Valid driver's license
- Previous professional or academic wardrobe experience
- Ability to lift up to 50 lbs.
- Ability to stand for long periods
- Availability for all rehearsals, performances, and other hours as required

**To apply:** please send resume and cover letter to Aimee J Coleman, Director of Costumes at [acoleman@charlotteballet.org](mailto:acoleman@charlotteballet.org) before October 30, 2017. No phone calls please.

