



Charlotte Ballet's 2025 Summer Intensive Resident Advisor Job Description

The goal of our residential staff is to promote a positive residential life experience for all our Summer Intensive participants. The Residential Advisor's (RA) primary focus is to represent Charlotte Ballet on the UNC Charlotte campus and to manage/oversee all aspects of the campus housing experience.

The Resident Advisor will report to the Academy Experience Manager and will report to the Resident Director and assist in the supervision of the Summer Intensive dancers.

Charlotte Ballet's mission is through dance, we create authentic connections, engaging and inclusive educational opportunities, and transformative experiences.

Dates of employment: **Wednesday, June 18, 2025 – Sunday, July 27, 2025**

Please note that Charlotte Ballet observes Juneteenth and will not conduct business on Thursday, June 19. The housing provided begins Wednesday, June 18. Provided meals begin with dinner on Sunday, June 22.

Responsibilities:

- Reside on University of North Carolina - Charlotte's campus June 18 – July 27, 2025
- Participate in training, planning sessions, and on-site preparations
- Assist with dorm check-ins on Sunday, June 22 and Sunday, June 29
- Facilitate dorm check-out on Sunday, July 27
- Serve as contact for dormitory concerns/emergency situations while dancers are on campus
- Supervise dancers whenever they are on campus (approximately 5 PM – 9 AM, Monday – Friday, 1 PM – 12 AM Saturday and all-day Sunday)
- Ensure that all dancers uphold curfew and all other UNC Charlotte/Charlotte Ballet regulations and policies; Report all misconduct to RD
- Assist RD with check-in/check-out process for dancers allowed to leave campus during visitation hours
- Monitor and actively engage dancers during the evening hours
- Coordinate evening/weekend activities at UNC Charlotte in collaboration with RD & Student Chaperones
- Assist the Residential Director with ensuring all Charlotte Ballet regulations and policies; Report all misconduct to Academy Experience Manager
- Report issues such as lost keys, lost access cards, security, cleaning services, meal issues, etc. to RD
- Mediate roommate/group conflicts in collaboration with RD that may arise; Assist dancers with personal/transitional concerns
- Attend/supervise weekly planned excursions (Target, Carowinds, off campus meals, etc.) as needed
- Assist with nightly curfew checks
- Be on-call in case of emergency during hours when dancers are at the Center for Dance studios (approximately 9 AM – 5 PM, Monday – Saturday). The RA may be asked to provide transportation to a student during the day in case of emergency, stay with a dancer in the hall if they are sick/injured, or return back to campus to supervise a sick/injured dancer
- Be on-call and available in case of emergency during overnight hours at UNC Charlotte.
- Participate in weekly meetings with Academy Management Team

Qualifications:

- Commit to being a Resident Advisor for the entire duration of the Summer Intensive
- Experience with living and learning communities or residential academic programs

Preferred Qualifications:

- Knowledge of performing arts; preferably dance
- Experience working with or attending summer intensive programs or camps
- Experience with children ages 12 - 18

Compensation includes \$2,735, housing provided at UNC Charlotte during employment dates, and two tickets to each Charlotte Ballet performance during the 2025/2026 Season. The RAs will have one weeknight (Monday – Friday) off per week in rotation with the Resident Director. Residential staff will be on Charlotte Ballet's payroll and therefore will receive paychecks every two weeks. Breakfasts and Dinners are provided. Each RA will be provided with 1 parking pass for the duration of the Summer Intensive. If lost or misplaced, the RA will be responsible for purchasing a replacement parking pass.

Charlotte Ballet is an Equal Opportunity Employer, and as such, we recognize our responsibility to embrace and promote Diversity, Equity, and Inclusion (DEI) throughout all aspects and levels of our organization including: artistic programming, talent recruiting and retention, training, workplace culture, and community engagement.